How students sign up to request a PB2 course

 Request applicants download the Power Boat Course Application Form and Health Declaration from the 'About Us' section of the DYC website and then email it to the Co-ordinator via return email address on the form. Currently garychadwick@btinternet.com

Alternatively give them paper versions with the instruction to fill them in and return them to the bar in a sealed envelope marked *PB2 Course Application*, on receipt of which the staff must inform the Co-ordinator that there are forms to collect.

- 2. Tell the applicant that after the Co-ordinator has received the Application and Health Forms they will be sent details of up-coming course dates and be able to book a particular course.
- 3. Course frequency: at busy times of year there could be a waiting list, but the club does its best to arrange enough courses to cover demand.
- 4. The fee of £150 must be paid to confirm the booking of the course. Details of how to do this are on the application form.

To keep fees as low as possible whilst covering costs, every effort is made to have the maximum number of 3 candidates on each course.

- 5. Prior to the course they will be sent 'Joining Instructions' with all the information necessary by the RYA Principal.
- 6. On completion of the course they will be awarded their RYA Certificate by the RYA Principal and added to the Approved User List so that they can then book the club motorboats for their own use.

Anne Walton RYA Principal

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